



Police Guidance for Tractor Runs

Clubs need to inform the police of a planned tractor run at least 3 weeks in advance and obtain a log number before the event can proceed.

Email 101 explaining that NFYFC have requested that each tractor run is reported to the police and local authority prior to the event, and it would be appreciated if a log number could be provided. Please also send a copy of the intentions for the info of the police Road Casualty Reduction Officer (RCRO) too.

Information needed to be sent in the email -

Date of event

Club contact details including name, email address and mobile phone number

Start Venue

End Venue

Planned Route – attach a marked route map

Explain the plans for the Tractor Run itself (as some police staff may not understand what it is and that this event raises much needed money for charity)

Explain the procedure that will be adopted (ie, Tractors will be prior booked in; when they arrive, the driver will go to booking in station to register; they will pay donation; collect any refreshments provided; return to their tractor, there will be no gathering of participants whilst Covid restrictions are in place).

Further information – offer that you will provide any further information should any be required.

Need to emphasise that the following has/will be completed -

- Full risk assessment
- All tractors have been 'booked' in as tickets have been sold in advance.
- All track and trace details will be taken and stored securely to comply with current government requirements.
- Hand sanitiser, wipes etc, will be provided and all participants will wear a face mask.
- For the registration area, 2m markings will be clearly defined to keep everyone at a safe distance.
- Clear information and guidelines will be issued to everyone taking part prior to the event.
- Posters will be displayed to guide participants on the day.

*The police will hopefully then pass this to the relevant person who will give the 'event' a '**LOG NUMBER**' (reference number) which will inform those officers on duty on the day of the event that this is happening.*

Clubs should get the name and FORCE NUMBER of the person they may have contact with (it is no good saying for example 'Richard')

IF Clubs have not heard back from the police please chase it up at LEAST 10 days prior to the event to ensure that a Log Number has been issued and that any questions have been answered or cleared up.